

Title: CARES Act Funding Report – Student Portion

Report Name: FUND REPORT

Application Date: April 17, 2020

Funding Received: May 18, 2020

Report Due Date: June 18, 2020 – Submitted to grant administrator

Report Due Date: July 18, 2020 (Delayed/tried to use FRFS reporting system)

Report Due Date: August 18, 2020 (Delayed/tried to use FRFS reporting system)

Report Due Date: September 1, 2020 – Submitted to grant administrator

Report Due Date: October 1, 2020 – Submitted to grant administrator

More Information: [CARES Act: Higher Education Emergency Relief Fund](#)

Funding Agency:

Department of Education, mandated Report on CARES Act Student Emergency Assistance Grants - Higher Education Emergency Relief Fund – Student Portion, PR/AWARD NUMBER P425E202491

Overview:

Ogden-Weber Technical College (OTech) established a Student Emergency Assistance Grant to assist students through federal funds provided under Section 18004(a)(1) of the CARES Act. The CARES Act, which establishes and provides funding for the Higher Education Emergency Relief Fund (HEERF), has enabled institutions of higher education to use allocated funds to provide direct assistance to students for expenses related to the disruption of campus operations due to the coronavirus.

Award Amount:

OTech has been allocated **\$298,022** to disburse directly to eligible students.

Certification and Agreement:

OTech signed and returned the Certification and Agreement to the Dept. of Education (DOE) on April 17, 2020. The college assured that the institution has used, or intends to use, no less than

50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide emergency financial aid grants to students.

Total Funds Received:

OTech received **\$298,022** from DOE pursuant to the institution's Certification and Agreement for Emergency Financial Aid for Students.

Eligible Participants:

OTech identified **337** students eligible to participate in programs under section 484 in Title IV of the Higher Education Act of 1965 and, therefore, eligible to receive emergency financial aid grants under Section 18004(a)(1) of the CARES act.

Students Receiving Funds:

As of October 1, 2020, 263 students have received an emergency financial aid grant under Section 18004(a)(1) of the CARES act.

Funds Distributed:

OTech will distribute 100 percent of the \$298,022 in emergency financial aid grant funds to eligible students by **April 20, 2021**.

- **June 12, 2020** - The college received 185 requests for funding and disbursed \$153,755 of CARES Act funds to 173 eligible students.
- **July 17, 2020** - The college received a total of 263 requests for CARES Act funds and disbursed \$233,015. Of the 337 eligible students, 74 either declined or did not respond to CARES funding notices. A balance of \$65,007 remains.
- **September 1, 2020** – The college is in the process of identifying students attending in March 2020 and affected by COVID-19 but without a FAFSA application. A letter will be sent with a FAFSA link to distribute the remaining balance of \$65,007.
- **October 1, 2020** – The college identified 119 students attending in March 2020 and affected by COVID-19 but without a FAFSA application. A letter was sent on September 16, 2020, with a FAFSA link to distribute the remaining balance of \$65,007.

Determining Eligibility & Amount of Award:

OTech used a comprehensive method for determining student eligibility. The college's goal was to award funds to as many students as possible.

- Must have either been enrolled in a certificate program or scheduled to start in a certificate program effective March 13, 2020. Online programs, such as Business, were excluded.
- Cumulative attendance and progress of 67 percent or higher for enrolled students.
- OTech's Financial Aid Office must have had a valid FAFSA on file by May 7, 2020 or earlier.
- A FAFSA was considered valid if:
 - Student had not defaulted on any federal student loan.
 - FAFSA included an EFC number (Expected Family Contribution).
 - Registration of Selective Service verified (males).
 - Proof of U.S. citizenship verified.
 - Social Security number verified.
 - No drug convictions within certain time limits.

Two categories were established:

Full-time Students (12+ hours)	\$925	313 eligible students
Part-time Students (Under 12 hours)	\$355	24 eligible students

Exceptions:

OTech's online Business program was excluded.

Instructions & Guidance Provided:

A CARES Funding webpage was established at <https://www.otech.edu/coronavirus-aid/> for eligibility information.

On June 2, 2020, CARES funding notification letters were mailed and emails sent to eligible students. Students accepted CARES funding at <https://otech.tfaforms.net/108>.

The acceptance portal was open until July 17, 2020.

All college faculty and staff were notified of the funding availability on June 2, 2020.



YOU ARE ELIGIBLE FOR CARES ACT FUNDING

You are qualified to receive the U.S. Department of Education CARES Act Funding (Coronavirus Aid, Relief, and Economic Security).

You must activate this payment at <https://otech.tfaforms.net/108>.

After activation, please allow approximately ten (10) business days to receive your check.

As a valued student of the College, we recognize the anxiety and confusion triggered by the coronavirus pandemic. We look forward to seeing you on campus soon and encourage you to monitor the College's COVID-19 updates at www.otech.edu.

Be well.

James R. Taggart, President

FUNDING ACTIVATION

Eligibility Questions?

Jan Burton, Financial Aid Manager
Jan_burton@otech.edu
801.627.8309

Payment Questions?

Katie Sellers, Accounting Coordinator
Katie_sellers@otech.edu
801.627.8316

CARES Act Student Email - 06-02-20

EMAIL SEND HISTORY

Date	Sent Count	Status
Sat, Jun 6, 2020 8:48 am MDT	403	✓ Your email has been successfully re-sent to non-openers.
Tue, Jun 2, 2020 8:48 am MDT	663	✓ Your email has been successfully sent.

CARES Act Student Email - 06-02-20

Email Activity Click Report Send History More

EMAIL SEND INFORMATION

Activate Your CARES Funding
Sent on Tue, Jun 2, 2020 at 8:48 am MDT
List: CARES - College Email, CARES - Personal Email, Monica Test
From Name: Ogden-Weber Technical College
From Address: jan.burton@otech.edu
Reply to Address: jan.burton@otech.edu
Email Link: <https://otech.tfaforms.net/108>
Resend to Non-Openers: Sent Sat, Jun 6, 2020 at 8:48 am MDT

EMAIL STATS

Open Rate				Click Rate			
46.7%				62.5%			
Desktop 98.3% Mobile 49.7%							
Activity	Original	Resend	Total	Activity	Original	Resend	Total
Opens	265	51	307	Clicks	164	25	192
Sent	663	403	663	Did Not Open	393	382	351
Bounces	5	0	5	Unsubscribed	0	0	0
Successful Deliveries	658	403	658	Spam Reports	0	0	0

SOCIAL

Expand your reach with a Facebook Lead Ad.
Optimize the placement of your leads by creating a Facebook Lead Ad.

Create Ad

Share this campaign on social media.
Share your email newsletter with your fans and followers across all your social networks.

Schedule Posts

CLICK-THROUGH DISTRIBUTION

Original Send Resend to Non-Openers

Email Link	Unique Clicks	Distribution
https://otech.tfaforms.net/108	167	94.9%
http://www.otech.edu/	9	5.1%

CARES funding notifications were posted on OTech's social media channels. The Facebook notification reached 497 people, with 168 views, and 29 clicks.

**Ogden-Weber Technical College**

Published by Kelsi-Preston Mooney [?] · June 3 at 8:05 AM · 🌐

We recognize the uncertainty caused by the pandemic. OTECH will begin distributing \$298,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to qualified students.

Please visit otech.edu/coronavirus-aid for eligibility information.



497
People Reached

29
Engagements

Boost Post



8

Last Sent
Tue, Jun 2, 2020 at 8:49 am MDT

62.5%

Total Sent
663

Students can submit a request to have their eligibility reviewed at <https://owatc.wufoo.com/forms/m1ms2l2k0stne9q/>

Conclusion:

This report documents the status of CARES Act Higher Education Emergency Relief Funds (HEERF) as of October 1, 2020. Additional reports will be posted on OTech's website every 30 days.

Eligibility Questions:

Jan Burton, Financial Aid Manager
Jan.burton@otech.edu
801.627.8309

Payment Questions:

Katie Sellers, Accounting Coordinator
Katie.sellers@otech.edu
801.627.8316