

**OGDEN-WEBER TECHNICAL COLLEGE
BOARD OF TRUSTEES MEETING**

February 22, 2024,
Student Services Building
Harold W Ritchey Board Room
4:00 p.m.

MINUTES

MEMBERS PRESENT

Nancy Blair	Ogden School District Board of Education
Kori Ann Edwards, Chair	Business/Industry
William Shafer, Vice Chair	Business/Industry
Cori Anderson (Zoom)	Business/Industry
Lori Belnap Pherson (Zoom)	Business/Industry
Christine Jacobson-Ware	Business/Industry
Jan Burrell	Weber School District Board of Education
Slade Opheikens (Zoom)	Business/Industry

MEMBERS EXCUSED

Cameron Cook	Business/Industry
Paul Widdison	Business/Industry

EX-OFFICIO MEMBERS

James R. Taggart	Ogden-Weber Technical College
------------------	-------------------------------

GUESTS

Kim Ziebarth	Associate Commissioner USHE
Chad Burchell	Ogden-Weber Technical College
Tyler Call	Ogden-Weber Technical College
Johnna Howard	Ogden-Weber Technical College
Maria Milligan	Ogden-Weber Technical College
Anita Ruiz	Recording Secretary

The Board of Trustees of the Ogden-Weber Technical College met on Thursday, February 22, 2024, at 4:00 p.m. in the C. Brent Wallis Student Services Building, Harold W. Ritchey Board Room. A Zoom option was provided for members and guests who could not attend in person.

1. STUDENT SPOTLIGHT, TANIA RODRIGUEZ STUDENT OF THE YEAR

Kori Ann Edwards, Chair of the Board of Trustees introduced the Student of the Year Tania Rodriguez.

Tania graduated from the Culinary Arts program. She immigrated from Mexico to the United States at sixteen years old. Since childhood, she has been passionate about serving others – from volunteering with the Red Cross to providing people with a warm meal.

During her time at the college, Tania followed this passion. Scott Sniggs, Instructor shared, “She loves what she is doing and loves to help others.”

Jose Rodriguez, Program coordinator shared, “Tania is very determined to succeed by practicing her craft to get it just like she wants.”

Caleb Sorenson, instructor agreed, sharing, “I believe Tania will succeed in the culinary field because she is passionate about what she does and loves sharing her passion with others.”

The Culinary Arts program provided Tania with a life-changing opportunity to make a living while giving back to her community. Tania owns and operates the food trailer Los Churros del Norte, which you may have seen at several community events.

2. APPROVAL OF THE MINUTES OF MEETING HELD OCTOBER 26, 2024

A motion to approve the minutes of the meeting held October 26, 2024, was made by Will Shafer; seconded by Nancy Blair and carried unanimously.

3. LEGISLATIVE UPDATE

President Taggart provided a legislative update:

The college presented to both the Higher Education Appropriations Subcommittee and the Infrastructure and General Government Appropriations Subcommittee of the legislature. Some higher education bills have already passed, and more are under consideration.

President Taggart shared a presentation of data that was provided during the presentations.

4. REVIEW OF UTAH BOARD OF HIGHER EDUCATION, PROGRAM APPROVAL CRITERIA – KIM ZIEBARTH, ASSOCIATE COMMISSIONER OF TECHNICAL EDUCATION, UTAH SYSTEM OF HIGHER EDUCATION

Ms. Ziebarth shared the academic degree program approval process and program information requirements.

Required documentation includes:

- Graduation Requirements
- Program Description and Objectives
- Course Description and Objectives
- Occupational Advisory Committee Minutes showing support of the development of the program
- Board of Trustees Meeting Minutes for approval of new program or substantive changes

5. TRUSTEE COMMITTEE REPORTS AND CONSENT CALENDAR

Ms. Edwards explained that at the October 26, 2023, board of trustees meeting, the board approved the formation of three trustee committees. Those committees are Finance, Audit and Facilities, Student Services, and Instructional Programs. One of the benefits of these committees, is it provides groups of trustees' additional time to review and provide feedback on action and informational items before they are presented to the full board for approval or review.

Each committee met prior to the February board of trustees meeting.

Time will be provided for each committee chair and vice president to give a summary of any action items included on the consent calendar. Any trustee can make a motion to have any action item or items pulled from the consent calendar to be discussed and voted on separately. If no motion is made, then after all committee reports and

discussion has concluded, the board chair will call for a single motion to approve the consent calendar in its entirety.

Finance, Audit, and Facilities Committee:

Vice President Call shared that our board of trustees recently approved a list of capital improvement projects to be funded by the Division of Facilities Construction and Management (DFCM) during fiscal year 2025. Unfortunately, the funding received from DFCM does not take care of all the needed capital improvements across our campus due to an aging infrastructure and an average age of 60 years for each building. As such, we use a combination of existing college budget, discretionary funds, and net position or fund balance to fund additional projects critical to maintaining our college campus.

The following projects are proposed to start in fiscal year 2024 and while we anticipate they can be complete in this fiscal year; they may carry over into fiscal year 2025.

Industrial Automation Expansion: \$200,000.00

With the growth of industrial automation and manufacturing tech, the program needs to expand. This will include demo of all existing electrical drops/cable trays, the addition of new electrical system similar to what's been installed in the NDI lab in BDO Bay Two, the demolition of a 20-foot section of dividing wall that separates the industrial lab from the old electrical lab, the removal of the yellow lines and bollards from the floor, refinishing the floor, and the addition of a one-inch blue aluminum airline system. This project will be funded using current year equipment and improvement dollars.

Storm Water Modifications: \$400,000.00

Install a storm drain collection system to catch runoff water and silt. This project will include fixing the existing bio swells in the health technology parking lot with some re-landscaping in them. Also included will be to connect the bio swells into the existing collection system. This will solve the issue of the bio swells discharging into the empty field north of the health technology building, causing erosion issues. This will also prevent the college from potentially being fined for the way the water is currently being discharged into the canal company.

This project will be funded using current year improvement dollars pending availability. If needed, discretionary or fund balance dollars may be used.

Student Services Committee:

Ms. Howard explained that the Student Services Committee of the board of trustees, along with the Student Advisory Council, acts as the college's Student/Trustee Tuition and Fee board.

For the current fiscal year, the college transitioned from a clock-hour to credit-hour tuition. The board of trustees approved tuition at \$95 per credit hour. The goal was to remain revenue neutral compared to the clock-hour tuition rate, eliminate the monthly student general fee, and not add additional financial barriers to student access, retention, and completion.

After a review of tuition received and enrollment trends, college administration is not recommending any changes in the tuition rate for FY25. This is consistent with other state technical colleges, who have also indicated no increases in tuition for FY25.

In addition, college administration is not recommending any increase in student fees for FY25. College administration is recommending the elimination of five fees for FY25. These are: late fee, leave of absence fee, schedule change fee, schedule reactivation fee, and union apprentices late fee-semester.

Instructional Programs Committee:

Mr. Burchell explained that college programs are evaluated each year by occupational advisory committees to ensure they are market-driven and meeting the needs of area businesses and industries. As part of this evaluation, employers evaluate instructional content and program length. From the occupational advisory committees, regional and state partners, state alignment initiatives and industry partners, the college is submitting for your approval six new programs.

A summary of new programs for FY25 include the following:

Controls Technician: This program meets the urgent need for skilled automation controls technicians in our region. 16 courses, 48 credits.

Networking and Cybersecurity: This program meets the urgent needs of our industry partners. 10 courses and 30 credits.

Phlebotomy: This program meets a need from our healthcare industry partners in our region. 3 courses and 3 credits.

Inside Wireman Apprenticeship: Seeking approval of our partner union programs whom we have held a long-standing educational partnership to provide training. This will allow the college to seek program accreditation and award union graduates a college certificate. 30 credits.

Telecommunications Technician Apprenticeship: Seeking approval of our partner union programs whom we have held a long-standing educational partnership to provide training. This will allow the college to seek program accreditation and award union graduates a college certificate. 18 credits

Union Sheet Metal Apprenticeship: Seeking approval of our partner union programs whom we have held a long-standing educational partnership to provide training. This will allow the college to seek program accreditation and award union graduates a college certificate. 24 credits

A list of the program descriptions, course outlines, and course descriptions were shared with board members.

A summary of program changes for FY25 was shared with board members. This included the programs that we are discontinuing as well as new programs.

The Council on Occupational Education (COE) defines an instructional service center as, "An instructional service center is a temporary or permanent site that serves employers and the public for the delivery of programs or portions of programs to meet a critical or sustained need." The college has had a long-standing partnership with both Union apprentice programs, and the college intends to have these three programs be accredited through COE. The college has had a relationship with both union apprenticeship programs since 2001. These are statewide training program with apprentices coming from all over Utah. Both unions routinely submit an RFP and all higher education institutions can submit proposals. Ogden-Weber Technical College has been selected as the higher education partner for the past 20+ years.

The college's three new programs from the Union are taught on location in West Jordan and West Valley. To meet our accreditation criteria those two instructional sites need to be approved.

New Instructional Service Center Sites:

Utah Electrical Training Alliance – 7466 S Redwood Rd. West Jordan UT 84084
Utah Sheet Metal Education and Training Trust – 2480 S 3400 W, West Valley City, UT 84119

All program changes have been validated and approved by individual program occupational advisory committees.

State law permits technical colleges to provide instruction outside of their geographic area if the technical education is “specifically required by an employer or a craft, trade, or apprenticeship program.” – UCA 53B-2a-106-(5)(a)(b)

A motion to approve all items presented in the consent calendar was made by Christine Jacobson Ware; seconded by Nancy Blair and carried unanimously.

6. INFORMATION ITEMS

Chair Edwards encouraged board members to review information items.

7. *Executive Session: The board may elect to go into closed session which will not be open to the public, pursuant to Utah Code Title 52, Chapter 4, sections 204, 205, and 206.*

8. OPEN DISCUSSION

There were no further discussion items or questions from board members.

9. NEXT MEETING

The Board of Trustees is scheduled to meet on Thursday, April 25, 2024, at 4:00 p.m. in the C. Brent Wallis Student Services Building, Harold W Ritchey Board Room.

10. ADJOURN

Meeting adjourned at 5:30 p.m.