

**OGDEN-WEBER TECHNICAL COLLEGE  
BOARD OF TRUSTEES MEETING**

February 23, 2023  
Student Services Building  
Harold W Ritchey Board Room  
4:00 p.m.

**MINUTES**

**MEMBERS PRESENT**

Nancy Blair	Ogden School District Board of Education
Cameron Cook	Business/Industry
Don Salazar	Business/Industry
William Shafer	Business/Industry
Matt Wardle, Chair	Business/Industry
Slade Opheikens	Business/Industry
Paul Widdison	Weber School District Board of Education

**MEMBERS EXCUSED**

Christine Jacobson-Ware	Business/Industry
Cori Anderson	Business/Industry
Mark Jenkins	Business/Industry
Kori Ann Edwards	Business/Industry

**EX-OFFICIO MEMBERS**

James R. Taggart	Ogden-Weber Technical College
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**GUESTS**

Kim Ziebarth (Zoom)	USHE
Maria Milligan	Ogden-Weber Technical College
Chad Burchell	Ogden-Weber Technical College
Tyler Call	Ogden-Weber Technical College
Johna Howard	Ogden-Weber Technical College
Korianne Gibson	USHE Student Board Member
Anita Ruiz	Recording Secretary

The Board of Directors of the Ogden-Weber Technical College met on Thursday, February 23, 2023, at 4:00 p.m. in the C. Brent Wallis Student Services Building, Harold W Ritchey Board Room. A Zoom option was provided for members and guests who could not attend in person.

Christine Jacobson-Ware asked to be excused from the meeting.

Guests present included: Korianne Gibson, USHE Student Board Member.

Employee guests joining via Zoom: Kim Ziebarth, Associate Commissioner USHE

Mr. Wardle shared information on the food items prepared by the students in the Culinary Arts program.

**1. APPROVAL OF THE MINUTES OF THE MEETING HELD OCTOBER 27, 2022**

A motion to approve the minutes of the meeting held October 27, 2022, was made by Nancy Blair; seconded by William Shafer; and carried unanimously.

## **2. STUDENT SPOTLIGHT: STUDENT OF THE YEAR JOAN SHUMWAY, INDUSTRIAL AUTOMATION PROGRAM**

Ms. Shumway was not able to attend the meeting in person. As a highlight board members viewed Ms. Shumway's Student of the year video presentation and highlighted the following:

Joan Shumway received a degree from a four-year institution, but found she left school with little experience she could use to find a career. What she found at OTECH was a program that gave her the hands-on skills needed to succeed. As a result of her OTECH education, Joan has already been offered a job with Northrop Grumman.

## **3. APPROVAL OF FY24 TUITION AND DIFFERENTIAL TUITION**

Mr. Shafer explained that the Truth in Tuition Committee met and presented information to students on the transition from clock to credit hour. The priority is to keep costs low for students, eliminate general fees, continue charging no course fees, and align with the Utah System of Higher Education.

Every 30 clock hours will translate to one credit hour and will be \$95 per credit hour. Mr. Shafer reviewed the PowerPoint presentation with a few examples of how this would translate for students.

Starting July 1, 2023, new students will be enrolled into credit hours. Students that are currently enrolled can remain in the clock hour system.

We had quite a few students attend the hearing and had questions on the price conversion.

A motion to approve the college's proposed Fiscal Year 2024 tuition rate of \$95 per Credit hour, and \$75 differential tuition rate for academic learning services was made by William Shafer; seconded by Cameron Cook; and carried unanimously

## **4. APPROVAL FOR CNC MACHINIST TECNICIAN PROGRAM**

Mr. Burchell explained that we evaluate college programs each year with the occupational advisory committees. This is to ensure that programs are market-driven and meet the needs of area businesses and industries.

As part of this evaluation, employers evaluate instructional content and program length. From the advisory committee and state and regional partnerships, the college is submitting approval by the board a new program.

The new program is CNC Machinist Technician: This program meets the urgent needs of our advanced manufacturing employer partners. The program consists of five courses for a total of 180 clock-hours or 6 credit hours.

Recognizing the acute demand for trained machining professionals, this program outline was developed by industry leaders across the state of Utah. This includes the Utah Manufacturing Association (UMA), the Northern Chapter of the National Tooling and Machining Association (NUNTMA), Utah Department of Workforces Services and Talent Ready Utah within the Utah System of Higher Education. This outline is being utilized by secondary and post-secondary providers across the state as an entry-level machining credential and can be adapted as an approved youth apprenticeship program.

This program will have full articulation with machining programs offered by high school partners. This means a student who has taken machining courses at their high school can complete this certificate faster without repeating any coursework.

A motion to approve the CNC Machinist Technician Program was made by Paul Widdison, seconded by Cameron Cook, and carried unanimously.

## **5. FY24 PROGRAM APPROVAL**

Mr. Burchell explained that college programs are evaluated each year by our occupational advisory committees to ensure they are market-driven and meet the needs of area businesses and industries. As part of this evaluation, employers evaluate instructional content and program length.

The college is going through a reaffirmation accreditation visit this year and programs are not changing from FY23 to FY24 due to the accreditation moratorium. In July 2023, the programs will also move to credit from clock hour. Program changes for FY24 include the following:

Discontinued programs:

- HVAC Technologies Apprentice Related Instruction: Industry demand has shifted, and the certificate program is not needed in the community.

Updated program:

- Medical Coding & Billing Specialist is decreasing program clock hours from 930 to 900.
- Computer Programming has updated the program CIP code to 11.0101 to better reflect the training and job codes of the program.

New program:

- CNC Machinist Technician: This program meets the urgent needs of our industry partners.

A motion to approve the FY24 Programs was by Nancy Blair, seconded by Paul Widdison, and carried unanimously.

## **6. APPROVAL FOR FY23 PERFORMANCE FUNDING GOALS**

President Taggart explained that the USHE Commissioner's office worked with the legislature to amend the current performance-funding model to align with the Board of Higher Education's work on the statewide attainment goals of access, timely completion, and high-yield awards.

The new performance-funding model will begin in FY 2024. Funding for that year will be based on institutional outcomes in FY2023. Utilizing the approved 5-year goals, college administration has established annual increase benchmarks for each of the next five years.

We give a summer bridge scholarship to students who graduate and that is access to us at OTECH. We need to advocate that high school students have access to education.

Timely completion is to make sure that students are not lifelong students, and our five-year goal is 44.27%.

High Yield programs are defined by the Board of Higher Education as being the high wage and high demand by the Board of Higher Education. Of our 31 programs about 20 of them are high yield programs.

Nursing Assistant is not considered a high yield program, but it has value because a student needs this program prior to being enrolled into the PN Program.

A motion to approve the FY23 Performance Funding Goals for timely completion and high-yield awards was made by Cameron Cook, seconded by Paul Widdison, and carried unanimously.

## **7. APPROVAL FOR FOOD PURCHASES POLICY AND COLLEGE PURCHASING POLICY**

### **FOOD PURCHASES POLICY**

Ms. Milligan reviewed the Food Purchases policy which was reviewed by USHE. We received feedback that we could do a better job of outlining our policies. Changes were made to the policy and all meals must have a legitimate business purpose, be business related at a reasonable cost.

A motion to approve the College policy #510.7 - Food Purchases was made by Nancy Blair, seconded by Paul Widdison, and carried unanimously.

### **COLLEGE PURCHASING CARD**

The internal auditor gave suggestions on our purchases with our cards, and we created a new policy for use of the college purchasing card.

A motion to approve the college policy #510.9 – College Purchasing Card was made by Nancy Blair, seconded by Will Shafer, and carried unanimously.

## **8. LEGISLATIVE UPDATE**

President Taggart reviewed the presentation we gave to the higher education appropriation subcommittee. We presented the following:

- Some of the data was required and we were able to show that headcount continues to grow.
- We have already met water usage goals by updating our water system and the placement of our steam lines.
- We are going to install a cement liner in our pond that will help keep the water from going into the ground.
- We have replaced the indoor and outdoor lighting with LED lights.
- A request was made for funding was made for growth and capacity and equipment. We are focusing on the following: Practical Nursing additional cohort, instructional space expansion of operating hours, Plumbing Trades Program, Facilities Management Technician, disadvantaged student support, BDO Campus Security coverage.
- Some of our successes and best practices were shared.
- We will have a new O-Tech high school on our campus that will help narrow the gap between students and college. Construction will begin this Spring.
- Rod McFarland, Welding Coordinator continues to share a student story of Penny Shephard a female student in the program. This program has the highest number of graduates currently.

## **9. INFORMATION/DISCUSSION**

Board members did not have any questions on the materials presented.

## **10. NEXT MEETING**

The Board of Directors is scheduled to meet on Thursday, April 27, 2023, at 4:00 p.m. in the C. Brent Wallis Student Services Building, Harold W Ritchey Board Room.

Meeting adjourned at 5:25 p.m.