

**OGDEN-WEBER TECHNICAL COLLEGE  
BOARD OF DIRECTORS MEETING**

March 17, 2020

C. Brent Wallis Student Services Building

Harold W Ritchey Board Room

4:00 p.m.

**MINUTES**

**MEMBERS PRESENT**

Cameron Cook

Kearston Cutruba

Kori Ann Edwards

Mark Jenkins

William Shafer

Richard Taylor

Matt Wardle, Chair

Joyce Wilson, Vice Chair

Business/Industry

WSU Board of Trustees

Business/Industry

Business/Industry

Business/Industry

Business/Industry

Business/Industry

Ogden School Board

**MEMBERS EXCUSED**

Slade Opheikens

Toni Ure

Paul Widdison

Business/Industry

Business/Industry

Weber School Board

**EX-OFFICIO MEMBERS**

James R. Taggart

Ogden-Weber Technical College

**GUESTS**

Tyler Call

Ogden-Weber Technical College

Tina Smith

Recording Secretary

The Board of Directors of the Ogden-Weber Technical College scheduled a meeting on Thursday, March 17, 2020, at 4:30 p.m. in the C. Brent Wallis Student Services Building, Harold W Ritchey Board Room.

Due to extenuating circumstances and as allowed by Board of Directors By-laws, board members participated by telephone.

Chair Matt Wardle conducted the meeting, and the agenda proceeded as follows:

## **1. APPROVAL TO MODIFY THE COLLEGE CALENDAR – SPRING BREAK 2020**

The K-12 system implemented a two-week soft closure last Friday, with options for online instruction. On Saturday, the Utah System for Technical College (UTech) followed suit because of the number of secondary students served at the tech colleges and COVID-19 pandemic.

The college's faculty have been working to put curriculum online during the past two days. Almost all programs will have online instruction ready for delivery on Wednesday.

The Ogden and Weber School Districts took action to align their spring breaks to coincide with the two-week closure, thereby providing a three-week buffer for students.

The college is recommending aligning its spring break with the districts' break. college recommends changing spring break from April 10 and 13, 2020, to March 30 – April 3, 2020. Employees would work March 30, 31, and April 1, with two days off (April 2 and 3) for spring break.

A motion to revise the 2019-2020 holiday schedule to move spring break to March 30-April 3, 2020, was made by Kori Ann Edwards, Kearston Cutrube, and carried unanimously.

## **2. OPEN DISCUSSION**

The college has closed the campus to the public. Will admit individuals with appointments on a limited basis. Small groups of one to two students may access simulations/labs but must maintain a safe distance from one another. Allowing very limited face-to-face contact, generally with students who are close to completion. Students and community members may contact student services staff online and via telephone. Faculty will reach out to students every other day.

The college is discussing plans for post-spring break. It is likely that online training will need to continue through April. Will continue to communicate with the board, district superintendents, and university president to ensure consistent planning.

Meeting adjourned at 4:39 p.m.