

**OGDEN-WEBER TECHNICAL COLLEGE
BOARD OF TRUSTEES MEETING**

June 27, 2024
Student Services Building
Harold W Ritchey Board Room
4:00 p.m.

MINUTES

MEMBERS PRESENT

Nancy Blair	Ogden School District Board of Education
Kori Ann Edwards, Chair	Business/Industry
Christine Jacobson-Ware	Business/Industry
Lori Belnap Pherson (Zoom)	Business/Industry
Paul Widdison (Zoom)	Business/Industry
Jan Burrell	Weber School District Board of Education
Sara Toliver	Business/Industry
Cameron Cook	Business/Industry

MEMBERS EXCUSED

Slade Opheikens	Business/Industry
Cori Anderson	Business/Industry
William Shafer	Business/Industry

EX-OFFICIO MEMBERS

James R. Taggart	Ogden-Weber Technical College
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GUESTS

Kim Ziebarth (Zoom)	Associate Commissioner
Eric Petersen (Zoom)	Assistant Attorney General
Chad Burchell	Ogden-Weber Technical College
Tyler Call	Ogden-Weber Technical College
Johna Howard	Ogden-Weber Technical College
Maria Milligan	Ogden-Weber Technical College
Anita Ruiz	Recording Secretary

The Board of Trustees of the Ogden-Weber Technical College met on Thursday, June 27, 2024, at 4:00 p.m. in the C. Brent Wallis Student Services Building, Harold W. Ritchey Board Room. A Zoom option was provided for members and guests who could not attend in person.

1. APPROVAL OF MEETING MINUTES HELD APRIL 25, 2024

Trustee Edwards welcomed everyone to the meeting.

- Prior to the meeting Trustee Toliver was given the Oath of Office by recording secretary and Notary Anita Ruiz.

A motion to approve the minutes of the meeting held April 25, 2024, was made by: Christine Jacobson – Ware, seconded by Jan Burrell and carried unanimously.

2. APPROVAL OF THE FY25 OPERATING BUDGET

Vice President Call shared the following information on the FY25 Operating Budget.

Operating Revenues

- Student tuition and fee revenue is decreasing by \$3,800.
- Fees reduced from \$1,504,000 to \$400,000, a total of \$1,104,000. Tuition, net of tuition waivers, increased from \$1,895,700 to \$2,995,900, a total of \$1,100,200.
- Federal Grants and Contracts revenue is increasing by \$100,870 due to increases in funding for Carl Perkins, YouthBuild, Americorps, and Work Study.
- State and Local Grants and Contracts are decreasing by \$45,934 because the prior Strategic Workforce Initiative grants are in the appropriation funding, and nothing will replace them.
- Sales and Services of Educational Departments revenue is increasing by \$59,500. Cosmetology revenue increased by \$35,000 to match the projected increase in salon revenue.
- Auxiliary Enterprise revenue is increasing by \$7,375 due to the testing center offering additional services.

Operating Expenses

- Salary and benefits budgets are increasing by \$689,595 and \$395,182, due to additional compensation funds from appropriations and the expansion of and staff.
- General expenses are increasing by \$654,660 to cover increased costs for risk management, utilities, increased needs associated with Pell disbursements, and expansion of programs and services.
- Travel is increasing by \$44,501 to support professional development opportunities for faculty and staff.

Non-Operating Revenues

- State Appropriations are increasing by \$1,749,300. New funding received from the legislature included an increase in salary and benefits of \$458,100, and an increase in health benefits of \$130,100. Facilities support increased \$123,500, funding for college growth increased \$988,000, and performance funding increased \$402,100. \$33,300 previously allocated for Strategic Workforce Initiative funding increased the college's ongoing state appropriation and there was decrease of \$385,800 in one-time funding for tech equipment received during FY24.
- Federal Grant projections are increasing by \$140,450 for Pell funding. This equates to approximately twenty more students that will qualify for full Pell reimbursement.
- State Grants are decreasing by \$295,084 due to the elimination of the re-engagement grants that were funded in FY22 and FY23.
- Investment income projections are increasing by \$11,000 to match the current yield with the Utah Public Treasurers' Investment Fund.
- Capital expenditures are reduced by \$531,545, due to the loss of the one-time equipment funding received in FY24.

A motion to approve the FY25 Operating Budget was made by Nancy Blair; seconded by Cameron Cook and carried unanimously.

3. APPROVAL TO SUNSET THE MEMBERSHIP IN PROFESSIONAL REPRESENTATIVES' GROUPS POLICY.

Associate Vice President Maria Milligan shared that we no longer have a need for the Membership in Professional Representative's Group Policy. The committee investigated the history of the policy and it was written when we were under the State Board of Education K-12 system. Now that we are under higher education this policy does not apply anymore.

A motion to approve to sunset the Membership in Professional Representatives Groups Policy minutes of the meeting held August 24, 2023, was made by Christine Jacobson-Ware; seconded by Jan Burrell; and carried unanimously.

4. APPROVAL OF THE 2024 – 2029 STRATEGIC PLAN

President Taggart shared that the strategic planning committee reviewed the current strategic plan.

Higher education vision, values, and community.

- President Taggart seeks new vision for college by 2029, beyond "college of choice" aspiration.
- The value of higher education that works prepares students for the workforce, employees, and the community.
- Community is the new value added to the college's mission, vision, and values.
- The new vision is "Higher Education that Works."
- Previous values were integrity, diversity, and innovation.

- President Taggart emphasized the importance of integrity and values alignment in strategic planning.
- The new values are community, learning, and integrity.
- President Taggart emphasizes ongoing training and expansion plans for the college highlighting learning.
- We must have integrity in everything that we do as we interact with others.
- Trustee Burrow commends the plan's measured approach and four-page length.
- Objectives are now aligned with our values.

- We listed what we will complete in FY25 and will report this information quarterly.

A motion to approve the 2024 – 2029 Strategic Plan was given by Jan Burrell was seconded by Christine Jacobson-Ware; and carried unanimously.

5. TRUSTEE COMMITTEE REPORTS AND CONSENT CALENDAR

Mr. Call discussed the FY25 Capital Improvement Projects.

Manufacturing Tech (MT) Classroom Updates: \$150,000

- The classrooms in MT need to be refreshed. The refresh will include new paint, doors, and flooring.
- Class capacities need to increase from 20 to 30 seats and removing millwork from the classrooms will increase the space to the needed capacity.
- Equipment in MT210 needs to be removed so that new blinds, chairs, and tables can be purchased.
- The project will be funded by the current budget.

Manufacturing Tech Sky Bridge replacement: \$750,000

- The sky bridge is starting to deteriorate due to age and poor craftsmanship.
- Structural Engineers from ARW have completed a survey of the structure, and the bridge is straining the current building structure.
- ARW suggested that we remove the existing sky bridge from the building and enclose the walkway.
- This project will be funded using discretionary revenue sources and fund balance.

A motion to approve the consent calendar was made by Cameron Cook, seconded by Jan Burrell; and carried unanimously.

6. INFORMATION/DISCUSSION

Vice President Burchell reviewed the information items included in the agenda.

- We now include the graduate ROI report that reports the impact that we are having in our community.
- Chad Burchell highlights progress in retaining students, with certificate increase higher than headcount growth.
- The College aims to expand access to programs through partnerships with high schools and OTech High School.

Vice President Howard updates the group on student wellness initiatives and live music events.

President Taggart shared that Ogden-Weber Technical College will receive the largest single cash donation. We are waiting for the donor to make the announcement.

Thank you, Board of Trustees members, for participating in graduation, we will be moving to one graduation a year. As soon as we have this date locked down, we will send it to you.

7. *Executive Session: The board may elect to go into closed session which will not be open to the public, pursuant to Utah Code Title 52, Chapter 4, sections 204, 205, and 206.*

8. OPEN DISCUSSION

President Taggart shared that we do have a tentative Ribbon Cutting event for OTECH High scheduled for August 6, 2024. More details about the event will be sent to Board of Trustees Members as we get them.

9. NEXT MEETING

The Board of Trustees is scheduled to meet on Thursday, August 22, 2024, at 4:00 p.m. in the C. Brent Wallis Student Services Building, Harold W Ritchey Board Room.

10. ADJOURN

The meeting adjourned at 5:00 p.m.