

**OGDEN-WEBER TECHNICAL COLLEGE  
BOARD OF TRUSTEES MEETING**

August 24, 2023  
Student Services Building  
Harold W Ritchey Board Room  
4:00 p.m.

**MINUTES**

**MEMBERS PRESENT**

Nancy Blair	Ogden School District Board of Education
Kori Ann Edwards, Chair	Business/Industry
Christine Jacobson-Ware	Business/Industry
William Shafer, Co-Chair	Business/Industry
Cori Anderson	Business/Industry
Paul Widdison	Business/Industry
Jan Burrell	Weber School District Board of Education
Mark Jenkins	Business/Industry
Slade Opheikens	Business/Industry

**EX-OFFICIO MEMBERS**

James R. Taggart	Ogden-Weber Technical College
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**GUESTS**

Eric Petersen (Zoom)	USHE
Maria Milligan	Ogden-Weber Technical College
Chad Burchell	Ogden-Weber Technical College
Tyler Call	Ogden-Weber Technical College
Johna Howard	Ogden-Weber Technical College
Anita Ruiz	Recording Secretary

The Board of Trustees of the Ogden-Weber Technical College met on Thursday, August 24, 2023, at 4:00 p.m. in the C. Brent Wallis Student Services Building, Harold W. Ritchey Board Room. A Zoom option was provided for members and guests who could not attend in person.

Employee guests joining via Zoom: Eric Petersen.

**1. INTRODUCTION OF NATIONAL SKILLSUSA COMPETITION MEDALISTS –  
KENZEY HADLEY, BROOKLYN WINN, AND KALLEE STEPHENS**

**Jeremy Hernandez**

Mr. Orellana, Program Director introduced the following students that competed at the 2023 National SkillsUSA competition in Atlanta, Georgia on June 19 -24, 2023. Ogden- Weber Technology College had four student competitors.

- Kenzey Hadley (Secondary) received gold in Barbering
- Brooklyn Winn (Post-Secondary) received bronze in Barbering (was not in attendance)
- Kallee Stephens (Secondary) received bronze in Cosmetology.

The college appreciates the hard work and efforts of the faculty advisors in support of our students.

## **2. INTRODUCTION OF PRESIDENTIAL AWARD RECIPIENTS**

President Taggart let the Board of Trustees know that each year we give a series of awards both team awards and individual awards.

Our team awards were given this year by division, and then we also have one that is made up of employees from all our divisions.

The college's services team award of excellence went to our bookstore team.

- College Services Team Award of Excellence – College Bookstore Team: Teri Weaver, Katie Sellers, Marcus Whisler, Natasha Bostedt

The instructional services team Award of excellence went to the Welding Program. Welding is now the largest program, and this is due to the dedicated instructors and our new Welding Coordinator, Rodney McFarland.

- Instructional Services Team Award of Excellence – Welding Program: Rodney McFarland, Kolten Probert, Joshua Shoemaker, Kathy Carpenter, Eddie Borrego, William Crase, Anthony Keller, Val Payne, Joseph Bigwood

The student services Award of Excellence went to our admissions team. They have done a phenomenal job in meeting goals to get more underserved students and our historically underrepresented students enrolled. Our enrollments have continued to increase, and they have really worked hard as a team, making sure that they are cross-trained, and that when someone comes in and needs a tour, they are taken care of.

- Student Services Team Award of Excellence – Admissions Team: Natalie Slater, Karen Sefo, Leyshka Marrero, Gentri Cabezas, Lindsay Minson, Hillary Christiansen, Lisa Olney, Becky Mitchell, Jessica Gutierrez, Elisabeth Hansen, Tami Johnson, Carrie Shaw, Kaytlyn Condie, Yanelly Najera, Elaine Larsen, Stefani Horspool

Our cross divisional team Award of Excellence went to our Clock to Credit Hour team. This was a big lift for the college to go from clock hour after 52 years to credit hour.

I am impressed with this group of individuals, because the team looked through the lens of a student and the needs of the student. They wanted to make sure that there was a way that was going to have the least impact on the student.

As the end of our mission statement says, looking at it at one student at a time. The team came up with a process and were able to implement in a very short time.

- Lisa Butler, Jennifer Streker, KC Strong, Krista Turnage, Natalie Slater, Natalie Wilson, Carlos Orellana, Katie Sellers, Clarissa Thiriot, Justin Rague, Jason Werner, Regina Carver.

- The President's Outstanding Employee Award: Josh Ulm, Facilities Director -

Josh is our Director of Facilities. The average age of buildings on this campus is 60 years old. We have a very old infrastructure and yet our buildings are clean, well maintained, and we have not had a single day where we have had loss of services to instructional students.

When Josh was hired. He made sure that every one of our systems was immediately put on preventative maintenance.

- Innovators of the Year Award: Clarissa Thiriot and Justin Rague, Instructional Technologists in the Center for Teaching and Learning -

Justin will be leaving the center for teaching and learning. He has accepted the position to be our new program director over our business programs.

These individuals built a system to help every single faculty member and employee were engaged and could understand what the criteria meant and have an easy way to have documentation built into the system. They were very popular when we had nominations for these awards. They received the most nominations, and they receive them in several different categories from individuals.

- Exceptional Service Award: Layne Owens, Building Maintenance Technician and Electrician -

Layne has not been with the college that long, but he has made an immediate impact in a very short amount of time. Layne was also nominated by people across campus. His supervisor said he is one of the hardest working people he has ever come across.

We are very fortunate to have Layne as a part of our college family.

- Rookie of the Year Award: Julianne Wessman, Marketing Manager -

Julianne is our marketing manager. All the great social media things that you are seeing are coming from Julianne.

As I communicate the message of the college Julianne helps with the presentations that I give to the legislature and makes sure we have the correct infographics.

One of the things that I love about Julianne is that she is passionate about our programs. She knows the faculty, hourly faculty, and she gets to know the students. She knows our graduates' names and their family members names.

Julianne takes the time to get to know every program and department here at the college because she cares about it, and she knows it is her job to share that story.

### **3. APPROVAL OF THE MINUTES OF THE MEETING HELD JUNE 22, 2023.**

A motion to approve the minutes of the meeting held June 22, 2023, was made by Paul Widdison; seconded by Will Shafer; and carried unanimously.

### **4. BOARD OF TRUSTEES ELECTIONS**

Paul Widdison, Chair of the Audit Committee opened the floor for nominations of Chair and Vice Chair of the Ogden-Weber Technical College Board of Trustees.

A motion to nominate Kori Ann Edwards to serve as Chair and Will Shafer to serve as Vice Chair was given by Mark Jenkins. Trustee Kori Ann Edwards and Trustee William Shafer accepted the nominations. The nomination was seconded by Cori Anderson; and carried unanimously.

### **5. OATH OF OFFICE**

President Taggart explained that we received a notification from the Attorney General's office and that we are required by state statute that every member of our board of trustees has completed an oath of office, and the President had to take an oath of office.

Once we take the oath of office it will be sent to keep a record in the state archives.

Anita Ruiz, Board Secretary led the Oath to those in attendance and notarized the paperwork to be sent to the state offices.

### **6. APPROVAL OF CAPITAL IMPROVEMENT PROJECTS**

Mr. Call reviewed the prioritized list of the college's capital improvement projects. This list is submitted to and approved by the Division of Facilities and Construction Management (DFCM). He explained that this list is an ongoing list to show what projects have been funded in the past.

Many of the projects are completed in phases. The number one item on the list is phase 4 of the transformer replacement.

Everything that is on the list has come from a study that was done by the state and we spend our everyday budget on things that need to be done.

Vice President Call asked the Board of Trustees for approval of the items listed.

Mr. Widdison asked if the transformer replacement would be able to be done in FY24 due to the lead time on getting the equipment needed to complete the project.

Mr. Call said that Mr. Widdison is exactly right, and we were told it would take a year to 18 months to get materials in that are needed to complete the project.

A motion to approve the Prioritized Capital Improvement Projects, was made by Nancy Blair; seconded by Christine Jacobson- Ware; and carried unanimously.

## **7. APPROVAL OF POLICIES**

Maria Milligan explained that the college is requesting board approval to implement changes to the following changes to the Overtime policy.

- Updated the policy statement for clarity and specificity
- Added FLSA language to the Hours Worked definition
- Added non-exempt in the policy name and throughout for clarity
- Removed the allowance of compensatory time

Board members did not have any questions or suggestion on the policy.

A motion to approve the proposed Overtime Policy, was made by Cori Anderson; seconded by Paul Widdison; and carried unanimously.

Ms. Milligan said that the college is also requesting approval to sunset the Garnishment policy.

- All provisions outlined in the policy are mandated by existing laws. There is no need to maintain a separate policy if legal requirements are already in place.

A motion to sunset the Garnishment Policy, was made by Will Shafer; seconded by Christine Jacobson- Ware; and carried unanimously.

## **8. UTAH BOARD OF HIGHER EDUCATION AND BOARD OF TRUSTEES DUTIES AND RESPONSIBILITIES**

President Taggart explained that as part of the Higher Education Governance Amendment Bill, Utah Board of Higher Education changed its composition, and it was reduced it to 10 members.

All members are appointed by the Governor, but there is one student member.

Board members were confirmed by the Utah State Senate, and they took the oath of office and held their first meeting in August.

Roles and responsibilities of the Board have changed a little bit. Amanda Covington was formerly on the Board of Trustees for Weber State University, and she was the joint board member with the Davis Technical College Board of Trustees. She is familiar with the role and responsibilities as a board of trustees.

The governor wants to see positive movement in the direction of all higher education.

In the previous structure of the board, they were involved in a lot of operational aspects. There were subcommittees over facilities and finance, and there was one over technical education, academics, and student services. In addition, two members of the Board of Higher Education were appointed to every single campus, college, and university, and attended meetings.

There are no longer review and resource teams. Members of the Board of Higher Education are not assigned to any specific college. That role is now the role of the office of the Commissioner.

Delegated responsibilities for the Board of Trustees members have not changed.

**9. INFORMATION/DISCUSSION**

Ms. Edwards encouraged board members to review all information items included in the agenda.

- 10.** Executive Session: The board may elect to go into closed session which will not be open to the public, pursuant to Utah Code Title 52, Chapter 4, sections 204, 205, and 206.

**11. OPEN DISCUSSION**

There were no further items of discussion.

**12. NEXT MEETING**

The Board of Trustees is scheduled to meet on Thursday, October 26, 2023, at 4:00 p.m. in the C. Brent Wallis Student Services Building, Harold W Ritchey Board Room.

**13. ADJOURN**

Meeting adjourned at 5:20 p.m.