

**OGDEN-WEBER TECHNICAL COLLEGE
BOARD OF TRUSTEES MEETING**

October 26, 2023
Student Services Building
Harold W Ritchey Board Room
4:00 p.m.

MINUTES

MEMBERS PRESENT

Nancy Blair	Ogden School District Board of Education
Kori Ann Edwards, Chair	Business/Industry
William Shafer, Vice Chair	Business/Industry
Cori Anderson (Zoom)	Business/Industry
Lori Belnap Pehrson	Business/Industry
Paul Widdison	Business/Industry
Jan Burrell	Weber School District Board of Education
Mark Jenkins	Business/Industry

MEMBERS EXCUSED

Slade Opheikens	Business/Industry
Cameron Cook	Business/Industry
Christine Jacobson-Ware	Business/Industry

EX-OFFICIO MEMBERS

James R. Taggart	Ogden-Weber Technical College
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GUESTS

Kim Ziebarth (Zoom)	USHE
Chad Burchell	Ogden-Weber Technical College
Tyler Call	Ogden-Weber Technical College
Johna Howard	Ogden-Weber Technical College
Heidi Doman	Foundation Board of Trustees Member
Anita Ruiz	Recording Secretary

The Board of Trustees of the Ogden-Weber Technical College met on Thursday, October 26, 2023, at 4:00 p.m. in the C. Brent Wallis Student Services Building, Harold W. Ritchey Board Room. A Zoom option was provided for members and guests who could not attend in person.

1. INTRODUCTION OF NEW BOARD OF TRUSTEES MEMBER - LORI BELNAP PEHRSON

The following information was provided on Lori Belnap Pehrson, and she was welcomed as a new member.

On August 30, 2023, the chair of the Weber State University Board of Trustees appointed Lori Belnap Pehrson to serve jointly on the Ogden-Weber Technical College Board of Trustees. Per state statute, Trustee Pehrson serves as a voting member of both the university and college boards of trustees.

Trustee Pehrson brings to our board experience in STEM and aerospace. She has held numerous key positions at Northrop Grumman including serving as the Director of Programs for the ICBM Ground Systems Sustainment program at Hill AFB.

2. A TIME OF GIVING 2023 CAMPAIGN

Heidi Doman, Chair Elect of the Ogden-Weber Technical College Foundation Board of Trustees attended the meeting to provide the following information on the 2023 A Time of Giving Campaign.

Each October, board members, employer partners, and employees have an opportunity to support students with a contribution to A Time of Giving. Continued investment makes it possible for more students to realize their success at Ogden-Weber Technical College and beyond.

The giving campaign is open October 1 – 31, 2023. Board members were invited to participate in the campaign and provide a life-changing opportunity for students.

3. APPROVAL OF THE MINUTES OF THE MEETING HELD AUGUST 24, 2023.

A motion to approve the minutes of the meeting held August 24, 2023, was made by Paul Widdison; seconded by Will Shafer; and carried unanimously.

4. APPROVAL OF THE FY23 AUDIT

Paul Widdison, Chair of the Audit Committee reported the following for the FY23 Audit.

Auditors reported that the internal control structure is designed and operates well. There were no findings in the current year audit and no audit proposed journal entries.

Vice President Call added that it is not often that the state relinquishes the right to perform the audit, and this speaks highly of the trust in us at the Ogden-Weber Technical College. Our college team did an excellent job, and we are happy with the outcome.

Board members had no questions or concerns with the audit.

A motion to approve the FY23 Audit was given by Mark Jenkins. The nomination was seconded by Will Shafer; and carried unanimously.

5. APPROVAL TO SUNSET THE WEAPONS POLICY

Mr. Call shared that based on the advice of our legal counsel, the college is requesting approval to sunset the Weapons Prohibited on College Property and at College Activities policy.

Per the Utah System of Higher Education lawyer, “State agencies cannot make a blanket ban on firearms. The best thing to do is to defer to state and federal law.”

As part of this process and in consultation with legal counsel, the college has approved the following additions to the Employee Conduct policy and Student Rights, Responsibilities, and Conduct policy:

- Addition to the definitions section:
 - Weapons: Any item that may be used to do bodily injury or damage to property, including but not limited to:
 - Firearms
 - Knives
 - Explosives
 - Flammable materials
- Addition of the following conduct violation to the procedure section:
 - Violations of any local, state, or federal laws governing the use or unlawful possession of firearms and weapons while on College property or at College-sponsored activities.

A motion to sunset the Weapons Prohibited on College Property and at College Activities Policy was made by Nancy Blair; seconded by Paul Widdison; and carried unanimously.

6. UTAH OPEN AND PUBLIC MEETING ACT TRAINING

President Taggart shared as a public body, the board chair is responsible to ensure that members of the board of trustees are provided with annual training on the Utah Open and Public Meetings Act.

Board of Trustees members watched the Utah Open and Public Meeting Act Training and President Taggart followed with these points:

- All meeting minutes and meeting recordings are posted on the Utah Public Notice Website and the College website as well.
- Each of our agendas has an executive session as needed, allowing our board to go into an executive session. We maintain paperwork, so that if that's done, there is a roll call vote.

7. REAFFIRMATION OF ACCREDITATION REPORT

Vice President Chad Burchell reported that the College hosted a reaffirmation of institutional accreditation visit by the Council on Occupational Education (COE) on October 9 -12, 2023.

The college has been accredited by COE since 2005. Every six years, the college hosts a team of out-of-state educators who evaluate the institutions ongoing compliance with all accreditation standards.

Institutional accreditation demonstrates that the college is meeting the highest national standards. In addition to validating instructional quality and student outcomes, it allows the college to participate in federal financial aid programs including Pell Grants.

Institutional accreditation permits Ogden-Weber Tech students to transfer their course credits to other accredited colleges and universities. This is a key component of our stackable credentials and degree pathway partnerships.

We had almost 1,700 specific pieces of criteria that was audited by the Council on Occupational Education Team. The college team created over 10,000 files of data for the team to review.

The visiting team did not report any findings of non-compliance and no suggestions for improvement, but they did give us two commendations.

- The commendation of how well the College employees demonstrate the College mission.
- Secondly the care of the facilities, including grounds, classrooms, labs, offices, and departments. They noted that these spaces rival any institution and create an environment of learning success.

Board Members congratulated the College for a great visit.

8. SPECIAL COMMITTEES OF THE BOARD OF TRUSTEES

Chair Edwards provided the following information on the new committees that are being formed within the Board of Trustees.

- There are three new committees formed.
- Each trustee member has been assigned to committee. Please let Chair Edwards know if you would like to participate on a different committee.
- Committees will meet via Zoom on months that we do not have a board meeting.
- The college support staff will create the agenda of items to be discussed.
- The committee will present a summary of what was discussed at the board meetings. These reports will be a part of the consent calendar for approval by the entire board.

9. RECOGNITION OF TRUSTEE MARK JENKINS

President Taggart thanked Mark Jenkins for serving as a member of the board. Trustee Jenkins has brought to the college board over 30 years of executive leadership experience. We are excited for Mark and his wife on their two-year commitment to help others in England.

To recognize Mark Jenkins for his service the college is awarding a scholarship in his name to continue to support student success. Mr. Jenkins can award this to a student of his choice.

Mr. Jenkins expressed his appreciation and his love for the college.

10. INFORMATION/DISCUSSION

Kori Ann invited members to view the information items in the agenda if they have not had a chance to do so.

- 11.** Executive Session: The board may elect to go into closed session which will not be open to the public, pursuant to Utah Code Title 52, Chapter 4, sections 204, 205, and 206.

12. OPEN DISCUSSION

There were no further discussion items.

13. NEXT MEETING

The Board of Trustees is scheduled to meet on Thursday, December 21, 2023, at 4:00 p.m. in the C. Brent Wallis Student Services Building, Harold W Ritchey Board Room.

14. ADJOURN

Meeting adjourned at 5:00 p.m.