



Title: CARES Act Funding Report – Student Portion

Report Name: FINAL FUND REPORT

Application Date: April 17, 2020

Funding Received: May 18, 2020

Report Dates: June 18, 2020 – Submitted to grant administrator
July 18, 2020 - Delayed/tried to use FRFS reporting system
August 18, 2020 - Delayed/tried to use FRFS reporting system
September 1, 2020 – Submitted to grant administrator
October 1, 2020 – Posted at website & submitted to grant administrator
December 31, 2020 – Posted at website & submitted to
HEERFreporting@ed.gov

CARES Report Link: <https://www.otech.edu/coronavirus-aid/>

More Information: [CARES Act: Higher Education Emergency Relief Fund](#)

Funding Agency:

Department of Education, mandated Report on CARES Act Student Emergency Assistance Grants - Higher Education Emergency Relief Fund – Student Portion, PR/AWARD NUMBER P425E202491

Overview:

Ogden-Weber Technical College (OTech) established a Student Emergency Assistance Grant to assist students through federal funds provided under Section 18004(a)(1) of the CARES Act. The CARES Act, which establishes and provides funding for the Higher Education Emergency Relief Fund (HEERF), has enabled institutions of higher education to use allocated funds to provide direct assistance to students for expenses related to the disruption of campus operations due to the coronavirus.

Award Amount:

OTech received **\$298,022** from DOE pursuant to the institution's Certification and Agreement for Emergency Financial Aid for Students.

Certification and Agreement:

OTech signed and returned the Certification and Agreement to the Dept. of Education (DOE) on April 17, 2020. The college assured that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide emergency financial aid grants to students.

Eligible Participants:

In total, OTech identified 570 students eligible to participate in programs under section 484 in Title IV of the Higher Education Act of 1965 and, therefore, eligible to receive emergency financial aid grants under Section 18004(a)(1) of the CARES act.

Students Receiving Funds:

As of December 31, 2020, 360 students have received an emergency financial aid grant under Section 18004(a)(1) of the CARES act.

Funds Distributed:

OTech distributed 100 percent of the \$298,022 in emergency financial aid grant funds to eligible students in a series of 3 phases.

- **June 12, 2020** - The college received 185 requests for funding and disbursed \$153,755 of CARES Act funds to 173 eligible students.
- **July 17, 2020** - The college received a total of 263 requests for CARES Act funds and disbursed \$233,015. Of the 337 eligible students, 74 either declined or did not respond to CARES funding notices. A balance of \$65,007 remains.
- **September 1, 2020** – The college is in the process of identifying students attending in March 2020 and affected by COVID-19 but without a FAFSA application. A letter will be sent with a FAFSA link to distribute the remaining balance of \$65,007.
- **October 1, 2020** – The college identified 119 students attending March – May 2020 and affected by COVID-19 but without a FAFSA application. A letter was sent on September 16, 2020, with a FAFSA link to distribute the remaining balance of \$65,007.
- **November 1, 2020** – The college identified 114 students affected by COVID between May 8 – October 31, 2020. Letters were mailed on November 9, emails sent to personal and college email addresses. The balance of funding was distributed to 90 students.
- **December 31, 2020** – All of the CARES Student Funding has been expended.

Determining Eligibility & Amount of Award:

OTech used a comprehensive method for determining student eligibility. The college's goal was to award funds to as many students as possible.

- Must have either been enrolled in a certificate program or scheduled to start in a certificate program. Online programs, such as Business, were excluded.
- Cumulative attendance and progress of 67 percent or higher for enrolled students.
- OTech's Financial Aid Office must have had a valid FAFSA on file.
- A FAFSA was considered valid if:
 - Student had not defaulted on any federal student loan.
 - FAFSA included an EFC number (Expected Family Contribution).
 - Registration of Selective Service verified (males).
 - Proof of U.S. citizenship verified.
 - Social Security number verified.
 - No drug convictions within certain time limits.

Two funding categories were established:

Full-time Students (12+ hours)	\$925	313 eligible students
Part-time Students (Under 12 hours)	\$355	24 eligible students

Exceptions:

OTech's online Business program was excluded.

Instructions & Guidance Provided:

A CARES Funding webpage was established at <https://www.otech.edu/coronavirus-aid/> for eligibility information.

CARES funding notification letters were mailed and emails sent to eligible students. Students accepted CARES funding at <https://otech.tfaforms.net/108>.

The acceptance portal was open until December 4, 2020.

All college faculty and staff were notified of the funding availability on June 2, 2020.



Students can submit a request to have their eligibility reviewed at <https://owatc.wufoo.com/forms/m1ms2l2k0stne9q/>

Conclusion:

This is the final report documenting that 100 percent of the CARES Act Higher Education Emergency Relief Funds (HEERF) – Student Portion has been distributed to students as of December 31, 2020.

Eligibility Questions:

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